



## MPA Society

Empowerment in Mental Health since 1971

September 28, 2018

### JOB POSTING

POSTING NUMBER: 2018-60

POSITION: Mental Health Worker  
Regular Part Time

UNION: HEU – MPA Certification

PROGRAM: Winston Manor  
Vancouver

SALARY RANGE: Grid 10A: \$22.38 – \$24.26

HOURS OF PAY: 29.7 hours per week

SCHEDULE: Week 1-2: Thursday and Friday 1000 hrs – 1400 hrs  
Saturday and Sunday 2000 hrs – 0800 hrs  
Week 3-4: Thursday 1000 hrs – 1400 hrs  
Saturday and Sunday 2000 hrs – 0800 hrs  
Week 5-6: Wednesday and Thursday 1000 hrs – 1400 hrs  
Saturday and Sunday 2000 hrs – 0800 hrs

START DATE: ASAP

\*\* Days and hours of work may change.

All candidates subject to a criminal records search.  
Qualifications and job description attached.

**Please indicate posting number 2018-60 when sending applications and resumes to:**

Diana Pham, Human Resources Coordinator

[hr@mpa-society.org](mailto:hr@mpa-society.org)

122 Powell Street

Vancouver, BC V6A 1G1

Internal Applications no later than 4 p.m. Friday, October 5, 2018

cc Union  
File



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## **Job Description – Mental Health Worker**

Licensed Housing

<b>Classification Benchmark:</b>	Support Worker 2
<b>Grid Level:</b>	Grid 10A
<b>Collective Agreement:</b>	Community Subsector Association
<b>Reports To:</b>	Nurse Manager

### **Job Summary**

The Mental Health Worker must have the personality, temperament and competence to work with residents in a licensed care environment. The incumbent should be well motivated and have the ability to motivate others. This position requires shift work and under direction assists residents with activities of daily living and generally does role modeling in a manner that will maintain and respect the spirit, dignity and individuality of others. Care for residents and the facility comes under the supervision of the Nurse Manager.

### **Functions & Responsibilities**

While other duties may be assigned, main duties and responsibilities include the following:

1. Under direction, to assists members with activities of daily living.
2. Recommend and participate in developing meaningful, realistic and measurable individual care plans.
3. To assess, monitor and record members' needs and progress on a daily basis and/or as needed.
4. Encourage an atmosphere of independence, self-reliance and mutual accord by role modeling, teaching and training. Areas to be addressed are daily life skills, money management, making and keeping appointments and other related duties as they arise.
5. To plan, implement and evaluate social and recreational programs in the facility and encouraging participation in the community events as directed.
6. Administer medications and treatments in accordance with the Pharmacy Policies, standards and philosophy. Assess impact of medications by documenting impressions.
7. Ensure safety in the work place in accordance with WorksafeBC standards and regulations.
8. Assist with orientation of new staff and members.



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9. Assist residents and co-workers with house cleaning on a daily, weekly, monthly and annual basis.
10. Prepare, cook and serve meals in accordance with Food Safe Standards and weekly posted menu. Monitor food supplies by listing needed items and rotating supplies.
11. Perform yard maintenance by raking and bagging leaves, shoveling snow and salting sidewalks as required.
12. Perform any other duties as assigned.

### **Education, Training & Experience**

To perform the job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representing the knowledge, skills and ability needed.

1. High School Diploma or General Education Degree (GED)
2. Mental Health Worker Certificate from a recognized college/university in social/behavioral science.
3. Food Hygiene Certificate/Community Care Food Handlers Certificate
4. Two years related experience
5. Emergency First Aid Certificate/C.P.R. Certificate
6. Current Driver's License
7. Medical Certification of capability of carrying out assigned duties
8. Compliance with the TB immunization program of the Ministry of Health

### **Skills & Abilities**

1. Ability to read and interpret documents such as safety rules, operating/maintenance instructions and procedure manuals.
2. Ability to write routine reports and correspond proficiently.
3. Ability to apply common sense, understanding and carry out instructions furnished in written, oral or diagram form.
4. Ability to deal with problems involving several concrete variables in standardized situations.